

To: Year 2 or above BSc (ActuarSc) Students

Department of Statistics and Actuarial Science, The University of Hong Kong

Notes on Course Selection

for Year 2 or above BSc(ActuarSc) Students (2023-24)

1. A number of existing syllabuses have been modified. Please check the latest syllabuses of your admission year on the Science Faculty's website: <https://webapp.science.hku.hk/sr4/servlet/enquiry> (N.B. Inside the link you can type STAT in the "Course Code" box in order to view the list of all STAT courses). In particular, please note that:

Nature	Course	2022-2023	2023-2024	2024-2025
Core	STAT3904 Corporate finance for actuarial science	Sem 2	Sem 1*	Sem 1*
Elective	STAT3951 Topics on advanced actuarial modelling (Change of course name) Further topics in contingencies	Sem 1	Sem 2*	Sem 2*
Elective	STAT3953 Fundamentals of Actuarial Practice	Sem 2	Sem 1*	Sem 1*
Elective	STAT3956 Life contingencies III (Change of course name) Pension funds and pension mathematics	Not offered	Sem 1*	Sem 1*

*Tentative, subject to changes

- a. **(To Year 2 Students)** The Department has reserved seats in the core course **COMP1117 Computer programming subclass A** (Tue 16:30-18:20, Fri 17:30-18:20) in sem 1 for you. Please enroll in this subclass **at the earliest opportunity, but no later than 4 August 2023; 5pm**, as the seats may be given to other students in the waiting list after the suspension period, given the very high demand for this course. We will NOT be able to retrieve the seats once they are given to other students, whilst seats in other subclasses are NOT reserved/guaranteed.

Students should enroll in the concerned COMP courses at the earliest opportunity, but no later than 4 August 2023; 5pm.

- b. **(To Year 2 Students)** You should take **CAES9821 Professional and Technical Communication for Mathematical Sciences** (admitted in 2018 or thereafter) in your year 2, unless otherwise stated/exempted.
- c. **(To Year 3 Students)** You should take **CSCI9001 Practical Chinese for Science Students** in your year 3, unless otherwise stated/exempted.

Suggested 4-year Curricular Structure and Structure of Courses can be viewed on the Department's website: <https://saasweb.hku.hk/current/as.php>

2. **You should select your core courses/disciplinary electives before the suspension period** (where class balloting will take place and most seats will be given out), especially if the course has a quota.

3. **Check the concerned STAT courses' enrolment status from time to time**, and have a second plan for immediate action (before the system closes) in case of an unsuccessful balloting result, e.g. disapproved enrolment. Although there will be a final class balloting act after the course selection system closes, you will not be able to adjust your course selection until add/drop period.

4. **In case of overloading or uneven course load**, or should you have the even slightest chance of exceeding the maximum course limit or normal semester course load, you should apply for overloading or uneven course load before deadline. *(To students under the Science Faculty: Applications are not accepted during the add/drop period in September, whilst you will not be able to submit applications until the second semester.)*

Please be reminded that STAT4767 Actuarial science internship is registered via paper form, i.e. not through online system, this means the credits will not be shown in your course selection until a later stage. Enrolment in the internship course may be withdrawn if you do not have the prior approval for taking more than 72 credits in the year, even if you have completed the coursework requirements at the end.

5. **Accreditation with the Institute and Faculty of Actuaries (IFoA)** is to be amended. Updates will be announced soon but in the meantime the existing agreement can be viewed at: <https://saasweb.hku.hk/current/as/ac-exemptions.php>

6. Approved HKU courses for claiming **Validation by Educational Experience (VEE)** credits of the Society of Actuaries (SOA) can be reviewed here: <https://saasweb.hku.hk/current/as/vee.php>

7. UG5E1001 Requirement

With effect from the academic year 2022-23, undergraduate students who will graduate in 2022-23 and thereafter will be required to complete and pass the non-credit bearing course "UG5E1001 Introduction to the Constitution, the Basic Law and the National Security Law" (prepared by the Faculty of Law). Students do not need to enroll this course during course selection period or add/drop period. You can locate the link of this course in HKU Portal -> "My eLearning" tab. Details:

Course-related enquiries, please email: UG5E1001@hku.hk

Student Guide: https://intraweb.hku.hk/reserved_1/sis_student/sis/reference-materials/Students_Guide_to_UG5E1001.pdf

Academic Advising Office: <https://aao.hku.hk/ug-cur/>

8. Further Information:

- a. Scholarships: <https://saasweb.hku.hk/programme/scholarship.php>
- b. Internship Programme: <https://www.saasweb.hku.hk/teaching/internship-details.php>
- c. Career Advising Programme: <https://www.saasweb.hku.hk/current/cap.php>
- d. Academic Advising Office of the Registry: <https://aao.hku.hk>
- e. University Bus Service, Estates Office homepage: <https://www.estates.hku.hk/shuttle>
- f. Announcement from Vice-President (T&L): <https://tl.hku.hk/email-announcement-from-vice-president-teaching-and-learning/>
- g. Class Schedules, SIS: https://intraweb.hku.hk/reserved_1/sis_student/sis/SIS-class-timetable.html
(for reference only and subject to changes)
- h. Examination Schedules, Examinations Office: <http://www.exam.hku.hk/>
- i. HKU Virtual Private Network (HKUVPN): <https://its.hku.hk/services/network-connectivity/hkuvpn/>

Course Selection Exercise and Procedures for Applying Special Approval for BSc(ActuarSc) Students

2023-24 (1st Semester) | 2 - 8 August (4:00pm), 2023

Suspension period: 3 August 2023 (9:00am – 2:29pm) | Final Course Selection Status Available: 22 August 2023 (10:00am)

All the forms below are downloadable on the Science Faculty's website (click [here](#)). Students should double check the details/dates on the Faculty's website. In the event of discrepancies, the ones stated by the Faculty shall prevail. Please also note that **the course schedule and venue may be subject to changes**. You are strongly advised to double check the course schedule and venue on SIS before going to the lectures.

A. Uneven semester course load (outside the range of 24-36 credits) and/or over 72 credits of courses yearly*:

- Fill in the Science Online Application Submission System (OASS) for **Application for Taking Course Load Deviating From Normal Load** with all the required supporting documents attached;
- Submit the application online via OASS for Prof. KC Cheung, Chief CSA's consideration by **8 August 2023 (4:00pm)**.

**Students normally are NOT allowed to take more than (72 credits x 4 years) 288 credits in total. Please be reminded that STAT4767 Actuarial science internship is registered via paper form, i.e. not through online system, this means the credits will not be shown in your course selection until a later stage. Enrolment in the internship course may be withdrawn if you do not have the prior approval for taking more than 72 credits in the year, even if you have completed the coursework requirements at the end.*

B. Timetable clashes and/or failure to meet the pre-requisite requirements of STAT courses¹

- Fill in the **Course Approval Form** via OASS with the following documents attached:
 - (i) course selection report (list of courses you have selected for the current academic year)
 - (ii) individual timetable
 - (iii) past enrolment records (with results)
- Submit the form SF415 - Course Selection (A. for BSc(ActuarSc)) for Course Selection Adviser's (CSA) consideration.
- Submit the endorsed Email / signed form via OASS for Science or Non Science courses to the Science Faculty by **8 August 2023 (4:00pm)**.

C. For enquiries on course selection procedures: Mr. K.L. Ng (ug_enquiry@saas.hku.hk)

D. For advice on course matters, please consult the following CSAs:

- Prof. K.C. Cheung in Room 219 (Chief CSA), Run Run Shaw Building (kccg@hku.hk)
- Dr. David Lee in Room 120, Run Run Shaw Building (leedav@hku.hk)
- Dr. W. Li in Room 232, Run Run Shaw Building (wylsaas@hku.hk)

Note 1 Pre-requisite Requirements of STAT Courses:

It has come to our attention that **some students have taken courses which are impermissible to their required courses listed in the syllabus**, e.g. STAT3904 vs FINA1310. This disallows them from enrolling into the required courses, especially the actuarial core ones yet to be completed for fulfilling the programme requirement.

It is understood that there are many different courses which allow students to earn VEE credits for SOA whilst students may wish to take other electives which are not listed in the syllabus. However, we would like to stress that **the ultimate responsibility of ensuring all the graduation requirements fulfilled rests with students**, including carefully looking into the pre-requisites of the courses, including both STAT and non-STAT courses, and ensuring that there are not any possible conflicts with the required courses.

Please note that any enrolments to courses which are mutually exclusive to their required courses will be seen as a deliberate act. In this regard, there are **NO** any special arrangements for pre-requisite waiver or course replacement, should they fail to enroll into the concerned required courses because of having taken a mutually exclusive course. **This implies that the student will put himself/herself at grave risk from not being able to graduate**. Students are also advised to read the Student Handbook on the Faculty's website (click [here](#)) carefully.

1 August 2023