

THE UNIVERSITY OF HONG KONG
SCHOOL OF COMPUTING AND DATA SCIENCE
DEPARTMENT OF STATISTICS AND ACTUARIAL SCIENCE

Application for Credit Transfer (for Student Exchange Programme)

IMPORTANT NOTES TO STUDENTS:

1. This form is to be completed by BSc(ActuarSc) or BStat students (admitted in 2025 and thereafter) who wish to apply for transfer of credits for their exchange studies.
2. The maximum number of credits eligible for credit transfer for students participating in student exchange programme is 30 credits per semester.
3. Please complete and submit this form with supporting document(s) (if any) to the Department General Office at Rm 303, Run Run Shaw Building or via email to ugenq@hku.hk, at least 1 month before the date of departure.
4. Prior approval for course mapping must be sought before departure.
5. Students should not change the applied list of courses for credit transfer and the applied equivalent course at HKU afterwards UNLESS you cannot take such course(s) eventually at your host institution. In such case, you should inform the Department General Office as soon as possible and no later than 1 month of the commencement of exchange semester.
6. Application can only be submitted once **BEFORE** departure. Late application will not be considered.

I. PERSONAL PARTICULARS

Name: _____ (_____) University No.:

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English in BLOCK Letters *Chinese, if appropriate*

Curriculum: _____ Year of _____ Year Admitted: _____

Email: _____@connect.hku.hk Tel No.: _____ (Hong Kong contact)

II. Information on Student Exchange Programme

Host of Institution: _____ Region / Country: _____

Exchange Programme (Please ✓ wherever appropriate):

☐ School Exchange Programme ☐ HKU Worldwide Exchange Programme
☐ APRU Virtual Student Exchange Programme ☐ Others (please specify): _____

Academic Year (e.g. 2026-2027): _____

Period of Exchange Studies (Please ✓ wherever appropriate):

☐ 1st Semester ☐ 2nd Semester ☐ Winter Semester ☐ Summer Break
☐ Whole Year ☐ Others

III. Application for Credit Transfer

A. List all the courses you wish to apply for credit transfer

Host institution			Courses at HKU			For office use only	
Course Code	Course Title	Credits	Course Code	Course Title	Credits	Course Mapping Pre-approval	
						Approval (Y/N)	Signature

B. The following documents are attached in support of my application: (Please ✓ wherever appropriate)☐

Course outlines listed in Part III (A)

☐

Other documents (Please specify: _____)

IV. DECLARATION

I accept that the information provided will be used in matters relating to my applications for advance standing. As part of this exercise, it may be necessary to disclose details to internal departments authorized to process the information.

Applicant's Signature: _____

Date: _____

FOR OFFICE USE ONLY

Approved by

Course approver: _____

Signature: _____

Date: _____

Remarks: Granting of _____ credits be recommended