

THE UNIVERSITY OF HONG KONG  
SCHOOL OF COMPUTING AND DATA SCIENCE  
DEPARTMENT OF STATISTICS AND ACTUARIAL SCIENCE

**Course Approval Form**

**IMPORTANT NOTES TO STUDENTS:**

1. This form is for
  - (a) any BSc(ActuarSc) or BStat students (admitted in 2025 and thereafter) who cannot enroll in a course in the HKU SIS, and
  - (b) any students who cannot enroll in an SDST course in the HKU SIS.
  - (c) students who wish to select non-SDST course, *you should*:
    - i. Obtain written/email endorsement from the Course Teacher and/or Course offering Department/Faculty, and
    - ii. Duly complete this Form (SF003), and provide the documents mentioned in (c)(i);
2. Each form is for the application of one course only.
3. Complete and submit this form with any supporting document(s) in one PDF file to the Department General Office at Room 303, 3/F Run Run Shaw Building, or via email to [ugenq@hku.hk](mailto:ugenq@hku.hk) by the deadline of course selection or add/drop periods.
4. Students will be informed of the application result, by email, within **5 working days** after your submission.

**I. PERSONAL PARTICULARS**

Name: \_\_\_\_\_ ( \_\_\_\_\_ ) UID: \_\_\_\_\_  
*English in BLOCK letters (Surname first) Chinese, if applicable 10-digit University Number*

Curriculum: \_\_\_\_\_ Year of Study: \_\_\_\_\_ Admitted Year: \_\_\_\_\_  
*(e.g. BSc(ActuarSc), BStat) (e.g. I) (e.g. 2025)*

Email: \_\_\_\_\_ Tel. No.: \_\_\_\_\_  
*@connect.hku.hk Hong Kong contact*

First Major: \_\_\_\_\_ Second Major/Minor: \_\_\_\_\_  
*(or Professional Core) if applicable*

**II. APPLICATION DETAILS**

**(1) Course Applied for Approval:**

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<i>Course Code (e.g. SDST2601)</i>	<i>Semester (e.g. 2)</i>	<i>Subclass</i>	<i>Credits (e.g. 6)</i>	<i>Course Title</i>
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**(2) Reason(s) for Approval: (Please tick ✓ as appropriate.)**

A: Prerequisites not met *Specify which prerequisite(s):* \_\_\_\_\_

B: Timetable clashes *(Attach screenshots of the timetable with conflicts, and the agreement of the teachers in both courses)*

C: Others *Specify:* \_\_\_\_\_

**(3) Justification:**

**III. DECLARATION (Please tick ✓, sign, and date as appropriate.)**

I have attached all necessary supporting documents for consideration.

I declare that the information provided is accurate and I accept that the information will be used in matters relating to the selection of courses. As part of this exercise, I understand that it may be necessary to disclose details to internal departments authorized to process the information.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICIAL USE ONLY**

Endorsed by: \_\_\_\_\_ Approve  Reject  Date: \_\_\_\_\_

Comments: